

NATHAN'S PLACE VOLUNTEENS 2020-21

Program starts Monday, August 23, 2021

NOTE: *Nathan's Place will close if Lamar School closes for social isolation.*

CLUB INFORMATION

➤ Activities include:

- Before and after school special events
- 3pm-7pm programming
- Offsite and weekend activities
- Club T-shirt
- Incentives and prizes
- Snacks and meals
- Project supplies and equipment

➤ Club fee: \$175 or \$25/month

➤ Lamar Schools will transport participants from school to Nathan's Place (1005 Gulf) or youth may arrange their own transportation.

➤ Nathan's Place will be open until 7pm daily after school and on days that school is scheduled to be out (including *most* snow days) with the exception of these holidays: Lamar Free Fair (August 25-27, 21), Labor Day, Memorial Day, Thanksgiving Day and Friday after, Christmas Eve, Christmas Day, New Year's Eve, New Year's Day and April 25-29, 2022 for Staff Professional Development.

Questions/financial concerns? Please contact Jerod Morey at 682-6002.

My VolunTeen _____ will enroll.

I HAVE ENCLOSED (for each participant):

____ Club enrollment form

____ Parent/Guardian Communication Form

____ Transportation and Media Release

____ Policy Agreement Form

____ Club Fee of \$175 for school year or first month fee of \$25

Parent/Guardian Signature _____ Date _____

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AOK BOARD OF DIRECTORS

Kathy Jenkins, President, Brett Boice, Pat O'Neal

Mission Statement

To empower young people to make positive healthy life choices.

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AOK's goals are to: support and strengthen the family unit; assist children to develop to their fullest potential; deliver a positive program in a safe, supportive, educational environment; assist children to accept and demonstrate the values of caring, honesty, responsibility and respect.

AOK encourages active parental involvement in each child's activities and education, which has been shown to increase a child's success at school, encourage communication and promote self-esteem.

Parents/Guardians/Participants must adhere to all AOK policies, written and/or posted at AOK programs, on site and/or off site activities or programs.

In accordance with Federal law and the US Department of Agriculture policy, all programs at AOK are prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write Director of Civil Rights, Room 326-W Whitten Building, 1400 Independence Avenue S.W., Washington D.C. 20250-9410.

Rules, policies or procedures may be added, changed or deleted at any time. New policies will be posted and enforced immediately.

NATHAN'S PLACE PROGRAM DETAILS

Nathan's Place is open to youth in 6th-8th grades.

Each VolunTeen will participate in classes that are scheduled during the program, which will include health, nutrition and prevention education classes that are meant to deter at-risk behaviors.

Internet activity is restricted and *electronically* supervised.

Lamar Schools will transport participants from school to Nathan's Place (1005 Gulf) or youth may arrange their own transportation.

A FREE nutritious snack and dinner meal is provided Monday-Friday.

Nathan's Place staff reserve the right to carry out disciplinary action with any youth participant in response to behavior or attitude problems, including restriction of privileges and/or suspension/dismissal from the program.

PARENT/GUARDIAN CONFERENCES

AOK encourages parents/guardians to schedule conferences with AOK staff as needed throughout the school year. To arrange a conference, contact the Director to schedule a time that is mutually suitable.

MEDICAL

Parents are encouraged to arrange for yearly medical, dental and eye checkups at their own expense.

Participants should be kept at home:

- If the child has a contagious disease (AOK should be notified of exposure to any contagious disease).

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- If the child has a temperature of 100.4 degrees or more. The temperature should be normal for at least 24 hours before allowing the student to return to AOK.
- If a general condition exists (i.e., head lice, nose or eyes discharge, persistent cough, sore throat or nausea).

Youth who become ill during the school day will not be allowed at AOK. If sent directly from the school, the youth will be placed in isolation and parent/guardian or designated emergency contact will be notified to pick up the child immediately.

COVID-19 SPECIFIC PROCEDURES

AOK has implemented coronavirus screening protocols to evaluate children and employees daily for symptoms and potential past exposures to COVID-19.

Youth check in:

- AOK staff will greet youth at a sign-in station outside as they arrive and will be encouraged to observe 6 foot social distancing if they must wait.
- Hand sanitizer will be provided so that children can clean their hands before they enter.
- Temperature will be taken on each child. Any child with a fever of 100.4F or above or other signs of illness will not be admitted to the facility.

Youth check out:

- Once a youth leaves the activity or building, they will not be allowed to return.

Other Policy/Procedure Changes

- Only staff and participants will be allowed in the buildings.
- On days when school is out all day, youth will not be allowed to bring anything -- except medication -- from home (hair accessories, jewelry, electronics, extra clothes, etc.) These things can be brought, cleaned and left in the AOK building and used when the child returns.
- All equipment and surfaces will be disinfected daily by AOK staff.
- Any youth or staff who have signs or symptoms will be separated from others and sent home as soon as possible.
- If a youth or staff member are *diagnosed* with COVID-19, all AOK buildings will follow COVID-19 guidelines and policy.
- Wearing of a mask is recommended but not required.
- Social distancing will be observed when possible and feasible.
- This policy may change at any time to address updated or changing recommendations.

DRESS CODE

Shorts/skirts must reach bottom of fingertips when hands are held straight down at one's side.

Tops must cover belly button, come to top of pants and be at least 1" across at each top of shoulder (no strapless, no ties).

Clothing that displays profanity or pictures or slogans regarding tobacco, alcohol or drugs is not allowed.

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Determination of appropriate dress is at the discretion of Director.

Dress for field trips will depend on the nature of the trip and activity. For some occasions, dress will be specified by the staff or sponsor.

Youth who violate dress code will not be allowed to join in activities until offending clothing has been changed.

Repeated violations may result in loss privileges or dismissal from the program.

INJURIES

Minor injuries will be treated at AOK by a staff member and a report will be filed. In an emergency, AOK staff will attempt to contact the parent/guardian, and possibly 911, and if requested, medical personnel will transport the injured child to the closest emergency room or hospital.

AOK is NOT responsible for medical, health and other costs that may occur in the event of an incident.

LOST AND FOUND

AOK recommends that all items, including clothing, are identified with the participant's first and last name.

MEDICATION

A child may receive over-the-counter medications for minor complaints or conditions.

Prescription medications require a written physician release.

**AOK staff will strive to give medication as requested but cannot be held responsible for giving medication.*

RELEASE OF INFORMATION/RECORDS

Parents with joint custody have the right to request information regarding their children by written request.

AOK and Lamar School District communicate and share program information, resources and documents.

AOK staff may confer with teachers, counselors or other professionals to gather helpful information (including grade checks) that may assist in meeting the developmental needs of your child. All information is kept strictly confidential.

RELEASE OF PARTICIPANTS

All youth must check in and check out each day on the program iPad. Once they leave, they may not return unless arranged with AOK staff.

Any youth participating in an AOK activity must stay with the group, beginning to end, unless parent/guardian has arranged otherwise ahead of time.

If there is a Family Plan court order restricting parent visitation, AOK must have a copy on file in order to deny a parent access to their child.

STAFF

AOK staff is directly accountable to the Director or AOK Board depending on position and situation.

All staff and volunteers are trained according to AOK policy and have ongoing training and/or staff meetings.

AOK staff are trained to lead activities and ensure the safety of the AOK participants.

AOK Director is directly accountable to the AOK Board and is responsible for the overall administration of About Our Kids, Inc. programs.

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SAFETY DRILLS & DISASTER PREPAREDNESS

Monthly fire drills and tornado drills are practiced. A disaster plan is on file and is available for review.

SCHOOL CLOSINGS

If Lamar Schools close early or dismiss because of bad weather or emergency, AOK will be open if possible.

Watch AOK social media for school closings.

DRUG/ ALCOHOL/ TOBACCO/ VAPE-FREE

All AOK facilities are drug, alcohol, tobacco and vape-free, and the use of any drug, alcohol, tobacco or vape products in the AOK buildings or on AOK grounds by any person, including participants, parents or visitors is prohibited.

TRANSPORTATION

Enrolled participants may be transported by bus (or approved staff vehicle) to and from Lamar Schools and AOK activities/events only.

DONATIONS

AOK is a non-profit organization and welcomes donations of money, supplies or volunteering of time.

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About Our Kids, Inc.

Nathan's Place 2021-22

I have read and understand the rules and guidelines for AOK 2021-22 Nathan's Place Program.

Parent/Guardian Signature

Child's Name

Date

2021-22 AOK After School Camp Parent/Guardian Communication

AOK plans to use the following forms of social media and technology as a primary source of communication with parents/guardians during 2021-22 School Year.

Please provide the following information so that AOK can add you to our social media sites as well as Remind, the primary source of AOK communication, a text based application that will send direct reminders and communication when special events are to take place, special circumstances arise, etc.

Facebook Username: _____

Instagram Username: _____

Snapchat Username: _____

Email Address: _____

Mobile Number (You will receive text messages from Remind): _____

AOK Corp. Office

208 W. 10th St
Lamar, MO 64759

Wolf Building

801 E. 12th St
Lamar, MO 64759

Nathan's Place

1005 Gulf St
Lamar, MO 64759



After School 2021-22 AOK CREDIT/DEBIT CARD ON FILE AGREEMENT

aokyouth.org

AOK policy requires all AOK clients to keep a Credit or Debit Card on file for payment purposes. Your Credit/Debit Card information will be secure and can only be charged under the terms you specify below.

By providing us with your Credit/Debit Card information, you authorize AOK to automatically charge your card on a weekly or bi-weekly basis. **Please circle** how you prefer to be billed and date to begin. Cards will be charged every Monday unless otherwise noted.

WEEKLY beginning _____ **BI-WEEKLY** beginning _____

If the Credit/Debit Card information we have on file changes for any reason, you must notify AOK as soon as possible. If you have questions about a charge, please notify us within 10 days. After 30 days, all charges will be assumed to be correct.

We will maintain a clear record of all payments and charges. However, in the rare case that an overpayment occurs, your account will be credited on the upcoming invoice or if the balance is zero and you no longer bring your child to AOK, your Credit/Debit Card will be reimbursed. An email or text receipt will be sent to you as well as a paid invoice from AOK showing your payment.

In the event of a declined charge, you will be asked for a new Credit/Debit Card number and/or payment before your child can return to AOK.

I HAVE READ AND UNDERSTAND THE CREDIT/DEBIT CARD ON FILE AGREEMENT AND AUTHORIZE ABOUT OUR KIDS, INC, TO CHARGE MY CREDIT/DEBIT CARD AS STATED ABOVE.

Visa MasterCard Discover Other _____

Card Number: _____

Expiration Date: _____ Security Code: _____ Billing Zip: _____

Name on Card: _____

Child's Name: _____

Email address or phone number for receipts: _____

Billing Address on card (if different from our records):

Card holder name: _____

Street: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

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F 417.681.0514